

**PORTFOLIO  
COUN 692  
Spring 2015  
Syllabus**

<b>Course and Instructor</b>
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**Instructor:** Dr. Diana Doumas, LPC  
Office hours: Monday 1:30-4 and Wednesday 9:30-12 and/or by appointment  
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**Course Number:** COUN 692

**Course Title:** **Portfolio**

**Course Time:** By appointment

**Course Location:** Education Building Room 610

**Semester:** Spring 2015

**Credits:** 2 credits

<b>Course Objectives and Accreditation</b>
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<b>CACREP Standards Addressed in the Course</b>	
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<b>IV.</b>	<b>Doctoral Learning Outcomes:</b>
F.1	Demonstrates the ability to formulate research questions appropriate for professional research and publication.
F.2	Demonstrates the ability to create research designs appropriate to quantitative and qualitative research questions.
F.3	Demonstrates professional writing skills necessary for journal and newsletter publication.
F.4	Demonstrates the ability to develop and submit a program proposal for presentation at state, regional, or national counseling conferences.
F.5	Demonstrates the ability to write grant proposals appropriate for research, program enhancement, and/or program development.
F.6	Demonstrates the ability to create and implement a program evaluation design.
J.1	Demonstrates the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs.

<b>Program Student Learning Outcomes Addressed in this Course</b>	
	<b><i>Professional Identity</i></b>
P.A.1	Demonstrates knowledge of ethical issues, practices, codes of ethics, and legal guidelines in counseling.
P.A.2	Demonstrates leadership, advocacy, and service in professional counseling organizations.
	<b><i>Counselor Education and Supervision</i></b>
P.B.1	Demonstrates a consistent instructional theory and the ability to teach at the graduate level using diverse methods of instruction relevant to counselor education, including attention to current social and cultural issues.
P.B.2	Demonstrates a consistent theory of counselor supervision and the ability to supervise counselors in training.
	<b><i>Counseling Practice</i></b>
P.C.1	Demonstrate knowledge and skills of an advanced level counselor through consistent theoretically-based clinical practice with clients of diverse backgrounds and presenting issues.
P.C.2	Demonstrate knowledge of theories pertaining to the principles and practice of counseling, career development, group work, systems, consultation, and crises, disasters, and other trauma causing events.
	<b><i>Research</i></b>
P.D.1	Demonstrates the ability to design and implement quantitative and qualitative research.
P.D.2	Disseminates research through professional conference presentations and publication.

### **Course Description**

The course will provide a framework for students to demonstrate competency in the program student learning outcomes through creation of a written portfolio. The portfolio will also demonstrate competence in the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs, as well as competence in the area of research and program evaluation.

### **Methods of Instruction**

Individual Meeting; Draft Review; Questions

### **Course Objectives**

Upon completion of the course, the student will:

1. Demonstrate Professional Identity including
  - a. Demonstrates the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs (J.1)
  - b. Demonstration of knowledge of ethical issues, practices, codes of ethics, and legal guidelines in counseling. (P.A.1)
  - c. Demonstration of leadership, advocacy, and service in professional counseling organizations. (P.A.2)
2. Demonstrate proficiency in Counselor Education and Supervision including
  - a. Demonstration of a consistent instructional theory and the ability to teach at the graduate level using diverse methods of instruction relevant to

- counselor education, including attention to current social and cultural issues (P.B.1)
- b. Demonstration of a consistent theory of counselor supervision and the ability to supervise counselors in training (P.B.2)
- 3. Demonstrate proficiency in Counseling Practice including
  - a. Demonstration of knowledge and skills of an advanced level counselor through consistent theoretically-based clinical practice with clients of diverse backgrounds and presenting issues. (P.C.1)
  - b. Demonstration of knowledge of theories pertaining to the principles and practice of counseling, career development, group work, systems, consultation, and crises, disasters, and other trauma causing events. (P.C.2)
- 4. Demonstrate proficiency in Research including
  - a. Demonstration of the ability to formulate research questions appropriate for professional research and publication (F.1)
  - b. Demonstrates the ability to create research designs appropriate to quantitative and qualitative research questions (F.2)
  - c. Demonstrates professional writing skills necessary for journal and newsletter publication (F.3)
  - d. Demonstrates the ability to develop and submit a program proposal for presentation at state, regional, or national counseling conferences (F.4)
  - e. Demonstrates the ability to write grant proposals appropriate for research, program enhancement, and/or program development (F.5)
  - f. Demonstrates the ability to create and implement a program evaluation design (F.6)
  - g. Demonstrates the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs (F.7)
  - h. Demonstration of the ability to design and implement quantitative and qualitative research. (P.D.1)
  - i. Dissemination of research through professional conference presentations and publication (P.D.2)

<b>Technology Skills Addressed in the Course</b>		
	<b>Instructor Application</b>	<b>Student Application</b>
Utilize Blackboard technology		
Word process, including APA formatting	<b>X</b>	<b>X</b>
Use a spreadsheet and a statistical package		
Acquire graphics from the web, digital camera, scanner, or Microsoft media and insert them into a poster or presentation		
Create and deliver a power point presentation		
Find material on the Web and review Web sites		
Be able to use e-mail, including document attachments	<b>X</b>	<b>X</b>
Be able to sign in and participate in listservs		
Be familiar with computerized testing		
Be able to use digital recording equipment		

## Student Learning Outcomes (SLOs) for Program Standards

The student will demonstrate knowledge necessary for success as a counselor via his or her participation in key assessments in this course. SLOs for this course are as follows:

Student Learning Outcomes	CACREP	Key Assessment
Demonstrates the ability to formulate research questions appropriate for professional research and publication.	F.1	Publication Submission
Demonstrates the ability to create research designs appropriate to quantitative and qualitative research questions.	F.2	Publication Submission; Research Papers
Demonstrates professional writing skills necessary for journal and newsletter publication.	F.3	Publication Submission
Demonstrates the ability to develop and submit a program proposal for presentation at state, regional, or national counseling conferences.	F.4	Conference Proposal Submission
Demonstrates the ability to write grant proposals appropriate for research, program enhancement, and/or program development.	F.5	Grant Proposal Submission
Demonstrates the ability to create and implement a program evaluation design.	F.6	Program Evaluation Report
Demonstrates the ability to provide leadership or contribute to leadership efforts of professional organizations and/or counseling programs.	J.1	CV; Career Leadership Paper

Student Learning Outcomes	Program	Key Assessment
<b>Professional Identity</b>		
Demonstrates knowledge of ethical issues, practices, codes of ethics, and legal guidelines in counseling.	P.A.1	Practicum Ethics Paper
Demonstrates leadership, advocacy, and service in professional counseling organizations.	P.A.2	CV; Career Leadership Paper
<b>Counselor Education and Supervision</b>		
Demonstrates a consistent instructional theory and the ability to teach at the graduate level using diverse methods of instruction relevant to counselor education, including attention to current social and cultural issues.	P.B.1	PKP Paper; Teaching Evaluations
Demonstrates a consistent theory of counselor supervision and the ability to supervise counselors in training.	P.B.2	Supervision Paper; Student Evaluations
<b>Counseling Practice</b>		
Demonstrate knowledge and skills of an advanced level counselor through consistent theoretically-based clinical practice with clients of diverse backgrounds and presenting issues.	P.C.1	Case Conceptualization Write-Ups; Multicultural Paper
Demonstrate knowledge of theories pertaining to the principles and practice of counseling, career development, group work, systems, consultation, and crises, disasters, and other trauma causing events.	P.C.2	Theories Paper; Career Paper; Group Paper; Family Paper; Consultation

		Paper; Crisis Paper
<b>Research</b>		
Demonstrates the ability to design and implement quantitative and qualitative research.	P.D.1	Publication Submissions; Research Papers
Disseminates research through professional conference presentations and publication.	P.D.2	Presentations; Publications

**Required Text and Articles**

None

**Academic Requirements and Evaluation**

**Key assessments and other assignments:**

- **Written Portfolio** (100%). Each section of the portfolio will be graded for content and demonstration of knowledge of the area. You will be ineligible to pass the course without an approved, completed portfolio.

**Course Expectations:**

1. Complete all assignments by their deadlines.
2. Complete written assignments as directed in a timely and professional manner.

**Academic Requirements:**

1. Portfolio Draft due Monday, March 14, 2015 by 5pm in my mailbox.
2. Completed Portfolio due on Monday, April 18, 2013 by 5pm in my mailbox.

**Grading Scale**

**Grading Criteria:** Pass/Fail

Assignments not submitted when due or not in the assigned format will not earn full points. Those submitted more than three days past the due date will not be accepted. Plagiarism is sufficient grounds for failure for the course. See current *Boise State Graduate Catalog* for academic regulations and appeal procedures.

### **Disability and Academic Integrity Statements**

Disability Statement: To request academic accommodations for a disability, contact the Disability Resource Center by phone, (208) 426-1583, or e-mail, [drcinfo@boisestate.edu](mailto:drcinfo@boisestate.edu). Students are required meet with a Disability Specialist prior to receiving accommodations and may be required to provide documentation to clarify accommodation requests. Information about a disability is confidential. More information on the accommodation process can be found at <http://drc.boisestate.edu>.

Academic Integrity Statement: Academic misconduct or dishonesty such as cheating and plagiarism is unacceptable and appropriate penalties will be imposed. This includes referencing material that has not been read by you, such as secondary references.

### **Course Calendar and Assignment Due Dates**

Integrated Paper Due	Portfolio Returned	Portfolio Due
March 14, 2015	March 21, 2015	April 18, 2015